



The 26th Hortifloorexpo IPM Beijing

Exhibitor Manual

Date: May 23-25, 2024

Venue: China International Exhibition Center, Shunyi Hall, Beijing, China

Official Website: www.hortifloorexpo.com

China Great Wall International Exhibition Co., Ltd.

PREFACE

We hope that the information in this manual will help you to prepare for participation in *the 26th Hortiflorexpo IPM Beijing*. If you have any question, please do not hesitate to contact us at any time. We will do our best to provide you with further information.

Please read this manual carefully and fill in the forms according to the requirement. Please send the forms to the organizing committee or the appointed contractors before deadline. It is important for your preparation for the exhibition.

However, this book by no means covers all the service items provided by the organizing committee and the appointed contractors. If your company has any other requirements, we will try and provide you with solutions by all means.

If you have any question about the information in this book, please contact the organizing committee's office immediately.

China Great Wall International Exhibition Co., Ltd.

Mrs. Xinyue Wang, Exhibitor Service, Tel: +86-10-88102216,
+86-15011537652, xinyue@chgie.com;

Mrs. Yizhi Wei, Exhibitor Service, Tel: +86-10-88102226,
+86-18618240959, weiyz@chgie.com;

WeChat: hortiexpo

Official Website: www.hortiflorepo.com

Add: No. 88 Nan Cai Yuan Street, Xi Cheng District, Beijing 100054, P. R.
China

CONTENTS

1. GENERAL INFORMATION	5
1.1 VENUE	5
1.2 TIME SCHEDULE	5
1.3 INFO OF SERVICE PROVIDERS	6
1.4 EXHIBITING NOTICE	7
1.5 TRAFFIC GUIDE	8
1.6 STAND DECORATION SERVICE	12
1.7 FORWARDING SERVICE	14
2. COMPREHENSIVE SERVICE.....	15
2.1 OFFICIAL CATALOGUE & EXHIBITS CATEGORY	15
2.2 EXHIBITORS' BADGE REGISTRATION	16
2.3 ADVERTISEMENT	16
2.4 INVITATION INFORMATION FOR VISA	19
2.5 INTERPRETER & TEMPORARY STAFF	20
2.6 HOTEL RESERVATION FORM	21
3. BUILD-UP SERVICE.....	22
3.1 SHELL SCHEME & FASCIA NAME.....	22
3.2 RAW SPACE CONSTRUCTION.....	23
3.3 RENTING FURNITURE.....	24
3.4 ELECTRICITY APPLICATION	27
3.5 WATER APPLICATION	29
3.6 APPLICATION ON OVER-TIME WORKING	30
3.7 APPLICATION ON TEL AND WEBSITE	31
4. IPR.....	33
APPENDIX I. HORTIFLOREXPO 2024 SHIPPING GUIDELINE.....	34
APPENDIX II. HORTIFLOREXPO 2024 TARIFF.....	36

1. GENERAL INFORMATION

1.1 VENUE

Hall W1, W2, W3

China International Exhibition Center, Shunyi Halll, Beijing, China

Add: 88 Yuxiang Road, Tianzhu, Shunyi District, Beijing 101318, China

Website: <http://www.nciec.com.cn>

1.2 TIME SCHEDULE

Exhibitors Registration & Stand Arrangement

Item	Time Schedule
Move in and Registration for Raw Space Exhibitor	8:30-17:30, May 21
	8:30-20:30, May 22
Move in and Registration for Standard Booth Exhibitor	8:30-20:30, May 22
Exhibition Time	9:00-16:30, May 23
	9:00-16:30, May 24
	9:00-15:00, May 25
Move out	15:00-20:30, May 25

1.3 INFO OF SERVICE PROVIDERS:

Managed By:

China Great Wall International Exhibition Co., Ltd.

Mrs. Xinyue Wang, Exhibitor Service, Tel: +86-10-88102216,
+86-15011537652, xinyue@chgie.com;

Mrs. Yizhi Wei, Exhibitor Service, Tel: +86-10-88102226,
+86-18618240959, weiyz@chgie.com;

WeChat: hortiexpo

Official Website: www.hortiflorepo.com

Main Contractor:

Beijing ChuangShiDaRong Enterprise Planning Co., Ltd.

Contact: Anna Mobile: +86-13910584243,

Tel: +86-10-53600688, nina-an (Wechat)

E-mail: bjdarong@163.com

Add: Room 1002, Building 10, Libao Plaza, Yizhuang Economic Development
Zone, Beijing

Official Freight Forwarder:

Zhongheng Express (Beijing) International Logistics Co., Ltd.

Office Tel: +86 10 64430847

Contact: Jeff Zhang Mobile: +86 139 1150 9722,

E-mail: Jeff.zhang@zhonghengexp.com

Contact: Xu Dongyun Mobile: +86 133 1146 6533,

E-mail: xudongyun@zhonghengexp.com

1.4 EXHIBITING NOTICE

1.4.1 The exhibitor shall respect Intellectual Property Rights. Faked and counterfeited exhibits shall not be displayed. If the exhibitor violates the law, he shall bear all losses resulting from infringing upon.

1.4.2 If the exhibits have nothing to do with the exhibition, or are not within the scope of the exhibits, the Organizing Committee is entitled to terminate the use of the booth, to acquire the fees already paid and to be paid, and reserves the right to claim the relevant fees incurred.

1.4.3 All exhibitors shall not sublet, subdivide and assign the booth already booked.

1.4.4 The decoration of the booth shall not affect the display of the adjacent booth. Any decoration materials shall not exceed the limit of the booth stipulated by the Organizing Committee. Partition walls facing the adjacent booth shall not bear characters, photos, or schemes. Decoration materials shall not be exposed openly, which shall be covered by whiteboard or treated with white paint, otherwise, the Organizing Committee will handle properly and the expenses incurred will be deducted from the deposit of booth fees.

1.4.5 Promotional materials shall not be hung, posted or distributed in public areas, outside of the exhibitor's booth, neither goods shall be piled in public areas, nor publicity staff organized to walk inside the Hall or distribute their brochures in public areas.

1.4.6 2nd-story booth is prohibited to build. The limit height for Indoor Stand is 5 meters. The limit height for Outdoor Stand is 4.5 meters.

1.4.7 The sound volume of the on-site program from the booth shall not exceed 65 decibel. The loudspeaker shall be placed inside of the booth. If the exhibitor violates the rule, the Organizing Committee is entitled to cut off the electricity or take other necessary measures.

1.4.8 All exhibitors shall not be permitted to dismantle before 15:00, May 25, 2024, in order to maintain the excellent images of the Co. and be responsible to the visitors. Dismantling is strictly forbidden before the Power Supply Cut-off.

1.4.9 The Organizing Committee shall not be held responsible for any default caused by the Hall side or any third party who fails to provide their services.

1.4.10 Exhibitors shall be responsible for their exhibits, construction of booth, and insurance of their personnel. The Organizing Committee shall not be held responsible for any risks of the exhibitors, visitors, and their personal belongings financially and legally. Exhibitors shall cover insurance on their exhibits, expensive props in their booth, valuables and other third party.

1.4.11 For the sake of smooth operation of the show, exhibitors shall read the Manual carefully and abide by the relevant regulations. Raw Space exhibitors shall notify their contractors and supervise them to follow the rules strictly.

1.5 TRAFFIC GUIDE

Exhibition Hall Location and Transportation: 88 Yuxiang Road, Tianzhu, Shunyi District, Beijing

交通指南



中国国际展览中心(新馆)地址：北京市顺义区天竺地区裕翔路88号 邮编：101318

Venue: China International Exhibition Center (New Venue)

88 Yuxiang Road, Tianzhu, Shunyi District Beijing, China

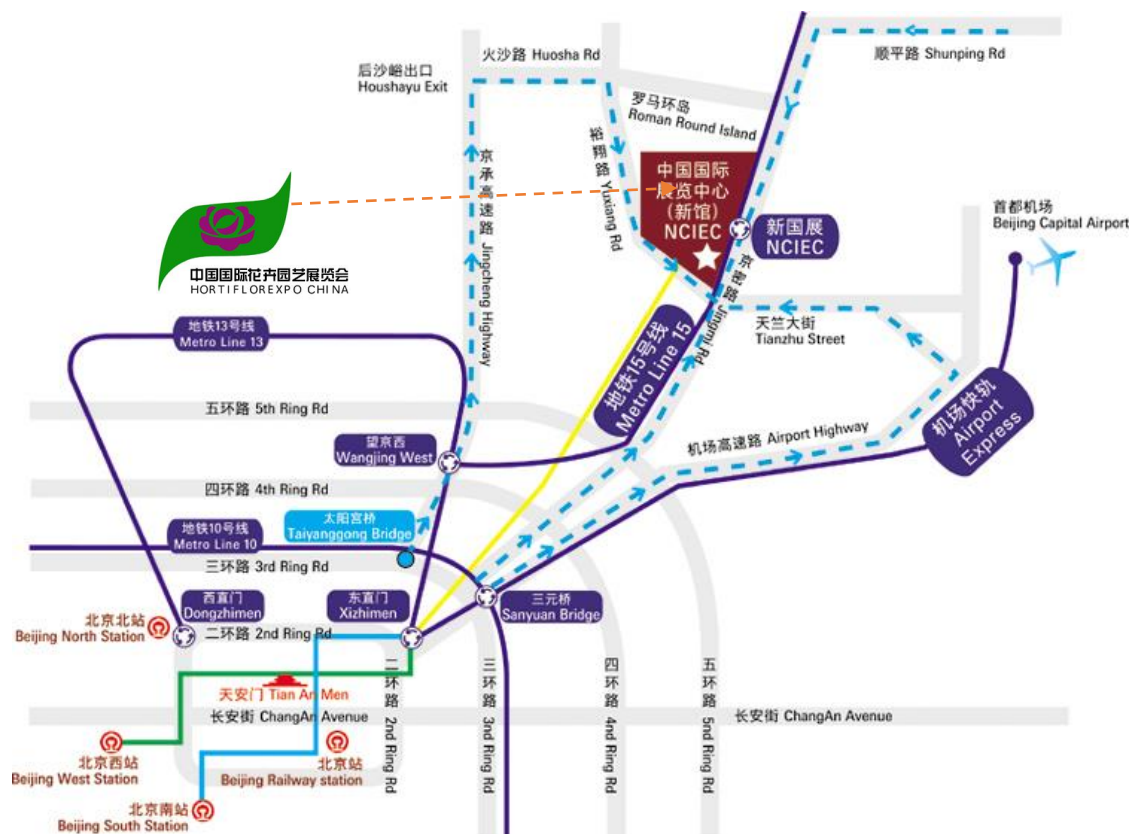
Taxi Lines

From Capital Airport to China International Exhibition Center (New Venue) about 13Km. Capital Airport provides taxi stops at the airport, so you can take a taxi to or from the airport. The minimum charge is RMB 13 covering the first 3km. The rest will be charged at RMB 2.3/km;

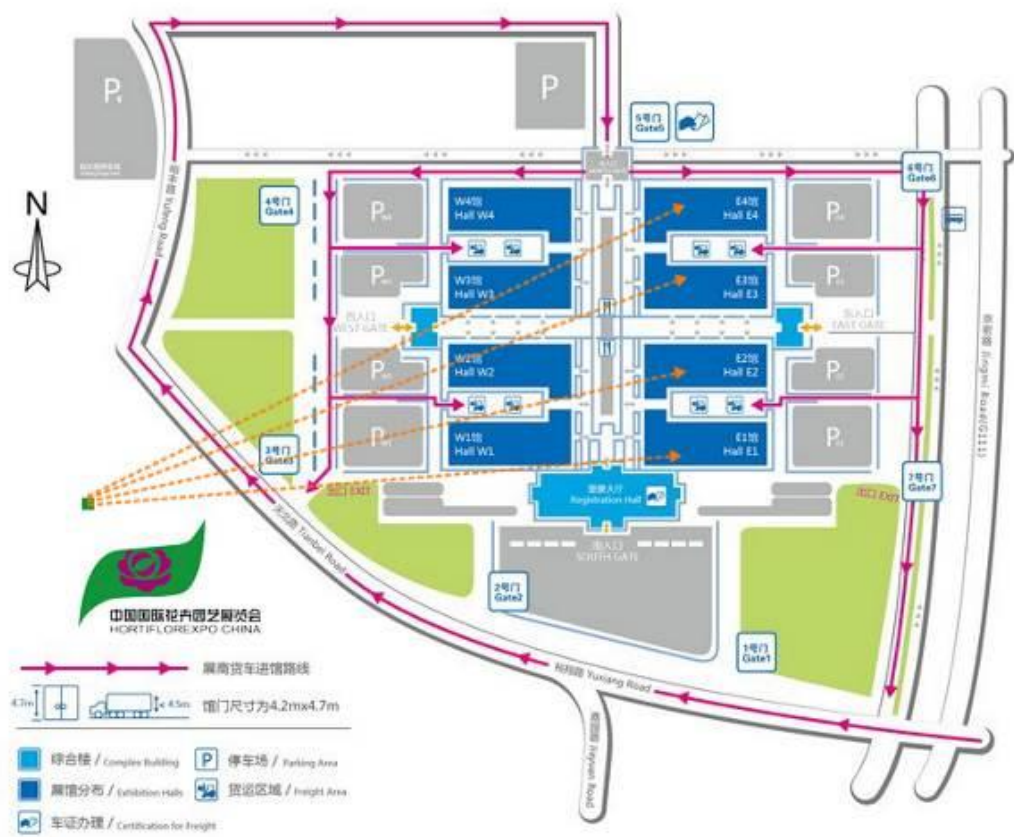
Subway Lines

Address: China International Exhibition Center Station

Take No. 13 at Dongzhimen, and then transfer to No. 15 at Wangjingxi Station, get off at China International Exhibition Center Station



*Exhibitor’s Vehicle Entering the Hall Route



*Exhibitor Self-driving Route



*VIP Route



*Bus Route



1.6 STAND DECORATION SERVICE

The limit height for Indoor Stand is 5 meters.

The limit height for Outdoor Stand is 4.5 meters.

1.6.1 Main Contractor

Contact: Anna Mobile: +86-13910584243.

Tel: +86-10-53600688, nina-an (Wechat)

E-mail: bjdarong@163.com

Add: Room 1002, Building 10, Libao Plaza, Yizhuang Economic Development Zone,
Beijing

Website for Submitting Your Drawings: <http://darong.exseen.com>

E-mail: bjdarong@163.com

1.6.2 Raw Space Contractor

In accordance with the safety requirements on large-sized event held in Beijing, in order to ensure the safety of booth building-up and standardize booth mantling services, the

Organizing Committee recommends the following accredited raw space contractors for your options. The drawings submitted by non-accredited contractors will NOT be accepted by the Organizing Committee.

**(1) Engineering Dept. of China Great Wall International Exhibition Co., Ltd.
Engineering Dept. III**

Contacts: Mr. Yang Shu, Mobile: +86-13811527523, Tel: +86-10-88102437

E-mail: yangshu@chgje.com

Add: No. 88 Nan Cai Yuan Street, Xi Cheng District, Beijing 100054

(2) Beijing ChuangShiDaRong Enterprise Planning Co., Ltd.

Contact: Anna Mobile: +86-13910584243,

Tel: +86-10-53600688, nina-an (Wechat)

E-mail: 7646441@qq.com

Add: Beijing Chao Yang East Third Ring South Road No.96 Building 6 Room 517

(3) Qianshou (Beijing) International Cultural Media Co., Ltd.

Contact: Mr. Yang Zhong Mobile: +86-13910328020

Ms. Xu Yanhong Mobile: +86-13910839546

Tel: +86-10-80594882, 80594885

E-mail: 1390019620@qq.com; 2512377734@qq.com

Add: Room 319, Building B, Entrepreneurship Building, Dongyuanjiao National Economic and Technological Development Zone, Beijing, China

(4) Hanson Exhibition (Beijing) Co., Ltd.

Contact: Zhang Su, +86-18998334988, Fu Jinjin, +86-18026298947

E-mail: 1580231119@qq.com

Add: No. 10 Langyue Jiaju Chang, Jianchapu Town, Bazhou, Beijing

(5) Yi Pin Ge Culture Media (Beijing) Co., Ltd.

Contact: Chen Long Mobile: +86-13264157222

E-mail: 583519282@qq.com

Add: Room 509, Block B, Shoukaidongduhui, Chaoyang North Road No.11, Chaoyang District, Beijing, China

(6) Beijing United Wide Exhibition Service Co., Ltd. China and Thailand

Contact: Zhang Qiuju, Mobile: +86-13261410111, Tel: +86-10-65579607

E-mail: wawdj188@163.com

Add: Room 1501, Unit 1, Building 9, Caiman Street, Chaoyang Road, Chaoyang District, Beijing

(7) Beijing Climbing Beauty International Advertising Co., Ltd.

Contacts: Yangling, Mobile: +86-13261838817

E-mail: 2308988064@qq.com

Add: Wanda Square C Building 2120, Tongzhou District, Beijing 101100, China

(8) Beijing Lead Exhibition & Display Co., Ltd.

Contact: Liu Rui, Mobile: +86-15011541541, 13701231986, Tel: +86-10-69753660

E-mail: 174885521@qq.com

Add: No.10 Bldg., Ming Jia Si Qu, Bei Qi Jia Town, Changping District, Beijing

(9) Shanghai MoonSun Decoration Engineering Co., Ltd.

Contact: Jiang Shang +86-13023266076, Tel: +86-21-66300589

E-mail: 594854802@qq.com

Add: 101, 1F, 6 Zhi Hui Ran Dong Chuangye Yuan, 1899 Lane, Wu Zhong Road, Shanghai

(10) Yuhong exhibition service (Shanghai) Co., Ltd

Contact: Wang Mei +86-13585995776

Li Yaqian +86-15900566649

Email: 95179@qq.com, 2322679915@qq.com

Address: Room 1509, building e, Wanda Plaza, No. 3419, Hunan Road, Pudong New Area, Shanghai

1.7 FORWARDING SERVICE

For transportation matters, please contact with official forwarding agent:

Zhongheng Express (Beijing) International Logistics Co., Ltd.

Office Tel: +86 10 64430847

Contact: Jeff Zhang Mobile: +86 139 1150 9722,

E-mail: Jeff.zhang@zhonghengexp.com

Contact: Xu Dongyun Mobile: +86 133 1146 6533,

E-mail: xudongyun@zhonghengexp.com

2. COMPREHENSIVE SERVICE

2.1 OFFICIAL CATALOGUE & EXHIBITS CATEGORY

DEADLINE: APRIL 10, 2024

Please submit the catalogue and exhibits category online through the Website:

<http://www.hortiflorepo.com/> Click “Member Center”- Click “catalogue”.



After you filling the content of the catalog, please click “Submit”.

Note:

The product description should be less than 400 characters in English or less than 300 words in Chinese.

If you fail to submit your show catalog entry online before the deadline, we cannot guarantee that your Co.’s info will be printed in the show catalogue.

Contact: Ms. Xinyue Wang

China Great Wall International Exhibition Co., Ltd.

Tel: +86-10-88102216

E-mail: xinyue@chgie.com

2.2 EXHIBITORS' BADGE REGISTRATION

DEADLINE: **APRIL 10, 2024**

The number of Free Exhibitors' Badges depends on the booth area.

Booth area (m ²)	9	18	27	36	36-72	72-108	108-144	>144
No. of Free Badge (max)	4	6	8	10	12	16	20	25

Pls log in <https://member.chgie.com/login.htm> and click Staff to add others' badges.

Contact: Ms. Xinyue Wang

China Great Wall International Exhibition Co., Ltd.

Tel: +86-10-88102216

E-Mail: xinyue@chgie.com

Notes:

Exhibitors will receive their badges from the Exhibitors' registration desk, South Gate during the build-up period (May 21 to May 22) by presenting the **stand confirmation letter** and **business card**.

Exhibitors must present their badges and accept security checks at the hall entrance during the build-up period (May 21 to May 22) and the show time (May 23 to May 25).

Additional Badges: In case exhibitors add more badges or lose badges, please apply and pay a fee of 50 RMB/badge when you register.

2.3 ADVERTISEMENT

China Flowers & Horticulture Magazine is the sole Agent of the show catalogue. For the advertisement insertion in the catalogue, pls contact Ms. Han Yun, and Ms. Song Juntao.

Tel: 010-65954934, 65854263, 13910926199, E-mail: zghhygg@126.com

2.3.1 Advertisement in the Catalogue

Deadline: **April 15, 2024**

		Price

Position	Size (width*height)	(RMB)			
		4 Colour	✓	1 Colour	✓
Inside Full Page	140mm×210mm	6000		3000	
Inside 1/2 Page	140mm×100mm	3000		2000	
Front Cover	140mm×210mm	25000			
Inside Front Cover	140mm×210mm	12000			
Inside Back Cover		10000			
Back Cover		12000			
1 st Page (Title Page)		12000			
2 nd Page		9000			
3 rd Page		9000			

Total Amount in RMB: _____

Note:

- Exhibitors who insert Ad in the show Catalogue will be given a compliment Catalogue.
- Full Page size is 140mm (width) x 210mm (high) . Half page can be adjusted.
- Ad Fees shall be T/T transferred to the Account of the China Flowers & Horticulture Magazine within 10 days after Application, marked with “Catalogue Ad”.
- Deadline for Ad Application: **April 15, 2024**. The ad insertion page will be arranged according to the order of remittance received.
- If you need the Magazine to produce the Artwork, 15% of additional charges will be collected. For special requirements, please indicate clearly.

Co.'s Name (Stamp) : _____ **Add:** _____

Tel No.: _____ **Fax:** _____

Representative: _____ **E-mail:** _____

Signing Date: _____

For the other advertisement, pls contact with Ms. Gong Yue

Tel: 010-88102647, E-mail: gongyue@chgie.com

2.3.2 Advertisement on-site

Deadline: April 10, 2024

Item	Size	Unit Price, Period(RMB)	✓
Hanging Flag Ad at the Corridor	Width 6m x Height 4m	30, 000/Piece (Front, Back)	
Square Column Ad at the Corridor	Length 0.96m x Width 0.76m x Height 3.5m	10, 000/Piece	
Flat Column Ad at the South Square	Length 0.9m x Width 0.4m x Height 4.5m Length 0.8m x Width 0.25m x Height 4.5m	15, 000/Piece	
Lamppost Ad at the Courtyard	Length 0.75m x Height 2.5m	3, 600/Piece (Two Sides)	
Column Ad at the two sides of the South Entrance Hall	Length 5.4m x Height 3m	20, 000/Piece	
Column Ad at the two sides of the South Entrance Hall (Side Hall)	Length 4.15m x Height 3m	10, 000/Piece	
Main Corridor of the South Entrance Hall	Length 1.8m x Height 2.5m	40, 000/Piece	
Hanging flag advertisement of the South Entrance Hall	Length 5.0m x Height 5.0m	50, 000/Piece	

2.3.3 Badge and Ticket Advertisement

Deadline: April 10, 2024

Item	Price (RMB)	✓
Ad on the back of the ticket	10, 000/10, 000pcs	
Ad on the back of the badge	20, 000/10, 000pcs	

1 color ad on the Badge Lanyard	20, 000	
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2.3.4 Handbag Advertisement

Deadline: April 10, 2024

Exclusive Price for the ad on the Handbag: RMB30, 000/10, 000pcs of Handbag

We provide exhibitors and visitors with free handbags during the exhibition. Sponsor can do an advertisement for his image or product on the handbag, (ad design to be provided by the sponsor). Sponsor can have 1000 pcs of handbag for free.

Publicity material to be placed inside the Handbag: RMB5, 000/10000pcs of Handbag (Publicity material to be provided by the exhibitor).

2.3.5 Advertisement on Visit Guide Map

Deadline: April 10, 2024

Exhibitors and visitors can get free Visit Guide Map on site.

The advertisement will be on the back of the map. The price is RMB 6, 000/ad

2.3.6 Exhibitor Co.'s logo on the Floor Plan

Deadline: April 10, 2024

The price is: RMB1000/logo

Exhibitor Co.'s logo can be printed on his booth location of the Floor Plan, to increase exposure and publicity. The floor Plan will be inserted in the show catalogue, Visit Guide Map, Website, on-site Information Board.

2.3.7 Sponsored Flower Arrangement Performance

Deadline: April 10, 2024

The sponsor is entitled to place his company's name on the background board at the Flower Arrangement Performance area. Place 2 roll-up banners to publicize his image or product at the proper location of the Flower Arrangement Performance area. Send brochures to visitors at the performance area.

2.4 INVITATION INFORMATION FOR VISA

If you need an invitation for your visa to China, please contact

Attn: Ms. Dorothy Si
 China Great Wall International Exhibition Co., Ltd.
 No. 88 Nan Cai Yuan Street, Xi Cheng District, Beijing 100054, P. R. China
 Tel: 86-10-88102228
 E-mail: sixt@chgie.com

Pls note: If you need invitation letter for visa, please log in your exhibiting system and fill in the “Visa” as the picture showed below. <https://en.hortifloorexpo.com/VisitorRegistration.htm>

2.5 INTERPRETER & TEMPORARY STAFF

Deadline: May 20, 2024

Contact: Mrs. Zhou Jing

Tel: +86-20-3469-2023, +86-15915811021 (WeChat) E-Mail: joanna.zhou@eshowyz.com

You can pay the service fees on site.

Item	Price (RMB)
Receptionist (with Costume)	750/day/ person
English / Chinese	850/day/ person
Japanese / Chinese	1400/day/ person
Korean/ Chinese	1400/day/ person
German / Chinese	1500/day/ person
French / Chinese	1500/day/ person
Russian / Chinese	1400/day/ person
Italian / Chinese	1600/day/ person
Spanish / Chinese	1500/day/ person
Simultaneous & Consecutive Interpreting Equipment	Quote Separately

Notes: The cost quoted above is for eight-hour working per day.

Booking Form

Company	
Booth No.	
Contact	
Mobile	
E-mail	
Item	
Quantity	
How many days you need the service (e. g. from May 14-16, 2022)	
Other requirements	

2.6 HOTEL RESERVATION FORM

Deadline: May 20, 2024

Recommended Hotel

Hotel	Room types	Rates(RMB/ night / room)
Crowne Plaza Beijing International Airport (1.4km)	Superior Room (King Bed)	800
	Superior Room (twin bed)	800
	Deluxe Room (King Bed) (Double)	950
	Contact Front Desk: + 86-10-58108888, rsvn@cpairportbj.com Address: Capital Airport, #60, Fuqian 1 Street, Tianzhu, Beijing, 北京市顺义区天竺地区府前一街60号	

3. BUILD-UP SERVICE

3.1 SHELL SCHEME & FASCIA NAME

Deadline: April. 20, 2024

Shell Scheme Outside

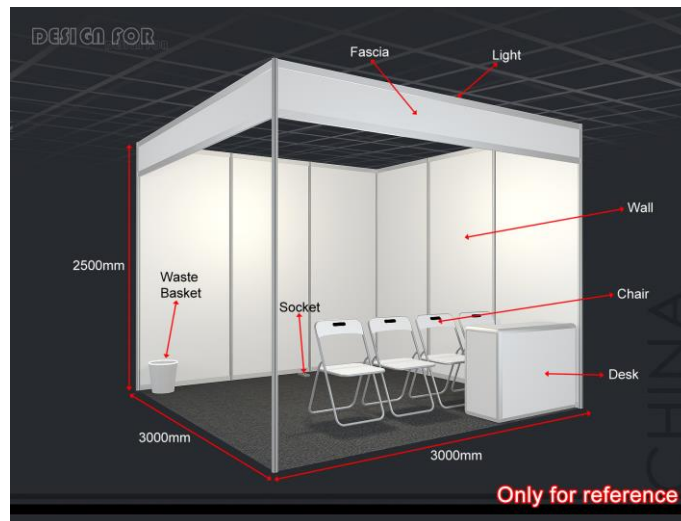
Dimension: 3mx3m

Internal Dimension:

2.97mx2.97m

Height: 2.5m

Shell Scheme includes walls, carpet, 1 reception desk, 2 chairs, 2 spotlights, 1 waste basket, 1 fascia, and one 3A/220V socket.



(Note: Equipped for 9sqm Shell Scheme for free. To be increased according to the size of the booth.)

Fascia Name

If you apply for the shell scheme, please indicate below company name in English and Chinese (if any) required on the fascia.

(English)

(Chinese)

Company Name: _____

Contact: _____ E-mail: _____

Tel: _____ Fax: _____ Booth No.: _____

Please contact the Official Shell Scheme Contractor:

Please contact: Beijing ChuangShiDaRong Enterprise Planning Co., Ltd.

Contact: Anna

Tel: +86-10-53600688, 13910584243

E-mail: bjdarong@163.com

3.2 RAW SPACE CONSTRUCTION

3.2.1 Time to Build-up

08:30 – 17:30, May 21, 2024,

08:30 – 20:30, May 22, 2024

3.2.2 Stand Height

The limit height for Indoor Stand is 5 meters.

The limit height for Outdoor Stand is 4.5 meters.

3.2.3 Construction & Management Fee

Raw Space Construction & Management fee, RMB 35 /sqm and Construction Security & Deposit shall be paid.

Please contact: Beijing ChuangShiDaRong Enterprise Planning Co., Ltd.

Contact: Anna

Tel: +86-10-53600688, 13910584243

E-mail: bjdarong@163.com

3.2.4 Facilities Protection

Without permission, any construction, build-up and assembly and exhibition hall outer appearance shall not be changed. Nails and screws are not permitted to be put inside the Hall building.

3.2.5 Drawings Submission for Approval

Website for Drawings Submission: <http://darong.exseen.com>

All drawings of stand construction including electricity plan shall be submitted via the Website. After the Approval, all paper Drawings shall be sent to the Contractor before the

Deadline: April 15, 2024. Submission of drawings after the deadline **April 15, 2024** shall be surcharged by 30% as additional fees. Submission after **May 15, 2024** or on-site shall be surcharged by 50% as additional fees. The Contractor is entitled to reject any drawings that need to be modified to ensure safety.

3.3 RENTING FURNITURE

Deadline: April 30, 2024

Company Name: _____

Contact: _____ Email: _____

Tel: _____ Fax: _____ Booth No.: _____

Contact: Anna

Tel: +86-10-53600688, 13910584243

E-mail: bjdarong@163.com

Please pay the rent fees to:

FIELD 57 SWIFT BIC: GDBKCN22XXX

BENEFICIARY BANK: CHINA GUANGFA BANK (广发银行北京分行东直门支行)

FIELD 59 ACCOUNT NO: 137111516010004923

BENEFICIARY NAME: Beijing ChuangShiDaRong Enterprise Planning Co., LTD
(北京创世大容企业策划有限公司)

ADDRESS: Beijing Chao Yang East Third Ring South Road No.96 building 6 room 509
(北京朝阳区东三环南路96号6号楼509室)

Notes

1. If the application for the furniture is after the **deadline April 30, 2024**, an extra charge shall be collected at a rate of 30%. If the application is **after May 5, 2024** or on-site, an extra charge shall be collected at a rate of 50%.
2. The price is only applicable to this edition of the show.
3. The application shall only be handled after the payment has been received.
4. If you make payment on-site, only cash will be accepted.

No.	Item (mm)		Unit Price(RMB))	Quantity	No.	Item (mm)		Unit Price(RMB))	Quantity
A-1	White bar	600Øx1160H	200.00		C-3	Low glass cabinet	1000L*500W*1000H	350.00	
A-2	White round table	800Øx750H	150.00		C-4	High glass cabinet	1000L*500W*2000H	600.00	
A-3	Glass Round Table	800Øx750H	150.00		C-5	display table	1000L*760-1000H	280.00	
A-4	White square table	600L*600W-700H	150.00		D-1	Folding door	1000L*2500H	200.00	
A-5	Long table	1400L*600W-750H	300.00		D-2	coaming	1000L*2500H	100.00	
A-6	IBM desk	1600L*600W-750H	180.00		D-3	Slope Shelf	1000L*300W	80.00	
A-7	Long table	1200L*600W-750H	180.00		D-4	Shelf	1000L*300W	60.00	
A-8	Small white table	550*550*450H	100.00		E-1	Water dispenser	Contains 1 bucket of water	200.00	
B-1	barstool		100.00		E-2	Wastepaper basket		25.00	
B-2	Black leather chair		50.00		E-3	frame		100.00	
B-3	White folding chair		30.00		E-4	fridge	90L	800.00	
B-4	Single sofa		200.00		E-5	socket	Excluding electricity	100.00	
B-5	love seat		350.00		E-6	spotlight	100W, excluding electricity	150.00	
C-1	Information table	1030L*500W*750H	150.00	25	E-7	Halogen lamp	300W, excluding electricity	260.00	
C-2	locker	1030L*500W*750H	250.00		E-8	50 "TV	With bracket	1500.00	

展具图片明细表

 A-1	 RT05E A-2	 RT06 A-3	 A-4	 MT04 A-5	 MT07 A-6
 A-7	 A-8	 BS11B B-1	 C01A B-2	 C08 B-3	 B-4
 B-5	 C-1	 C-2	 C-3	 C-4	 展示台 m8745mmx766mm C-5
 D-1	 D-2	 D-3	 D-4	 E11 E-1	 M16 E-2
 E-3	 E06 E-4	 E-5	 E-6	 E-7	 E-8

3.4 ELECTRICITY APPLICATION

Deadline: April 15, 2024

Company Name: _____

Add: _____

Contact: _____ Email: _____

Tel: _____ Fax: _____ Booth No. _____

Specifications for electricity	Price (RMB)	No.	Total	Note
Lighting power				1. Different Voltage use different lines. Lighting power and Mechanical power are applied separately. Forbidden mixed use; 2. All the power lines must be used according to the Insulation standard. The minimum cross-sectional area of the wire connecting the lamp is 1mm ² . 3. The official contractor will fix the electric box (with the electric switch box) to the booth, and then the booth contractors will connect power by themselves. The main official contractor and the electrician of the hall have the responsibility of the monitoring. 4. 24 hours electricity supply cannot be used as an uninterruptible power supply. 5. The temporary use of the electricity during construction requires the exhibitors to have their own wire, which shall not
15A/220V	1160			
20A/220V	1800			
30A/220V	2310			
40A/220V	3630			
50A/220V	3950			
60A/220V	4950			
80A/220V	6930			
100A/220V	9000			
120A/220V	10750			
Temporary construction power				
15A/220V(temporary use of the electricity)	400			
30A/380V(temporary use of the electricity)	1500			
Mechanical power				
15A/220V/24 hours	2700			
30A/380V/24 hours	7500			

15A/220V	1600			have the joined point. Switches should be equipped with protection. 6. Direct drainage is prohibited. The exhibitors need to bring your own water circulation device if there is equipment which needs water.
30A/380V	3200			
60A/380V	5600			
100A/380V	8950			
150A/380V	13100			
200A/380V	19500			
Compressed air				
300L/Min	2560			
600L/Min	3840			
1000L/Min	5120			
The Raw Space management fees and the Pass				
Rubbish removal fees	5/m ²			
management fees	35/ m ²			Only including The Raw Space
Constructor's pass	40/per person			
The deposit for the Constructor's pass	25/pass			
Vehicle Permit (per 2hours)	70/car			No more than 2 hours, also cars are not allowed to stop over night.
Total Fees				
The deposit for the safe construct				RMB 20,000 per 100 square meters. A single booth's deposit is RMB 100,000 over 500 square meters
Total Mortgage Funds				Please show the Acceptance certification documents (given by the main official contractor When the booth dismantling is no problem) and the Deposit Receipt 30 days after the

		exhibition and you will get the deposit
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Please pay for the construction services to:

Please pay the rent fees to:

FIELD 57 SWIFT BIC: GDBKCN22XXX

BENEFICIARY BANK: CHINA GUANGFA BANK (广发银行北京分行东直门支行)

FIELD 59 ACCOUNT NO: 137111516010004923

BENEFICIARY NAME: Beijing ChuangShiDaRong Enterprise Planning Co., LTD
(北京创世大容企业策划有限公司)

ADDRESS: Beijing Chao Yang East Third Ring South Road No.96 building 6 room 509
(北京朝阳区东三环南路96号6号楼509室)

Contact: Anna

Tel: +86-10-53600688, 13910584243

E-mail: bjdarong@163.com

Notes

1. If the application for the furniture is after the deadline **April 15**, an extra charge shall be collected at a rate of 30%. If the application is after **May 15** or on-site, an extra charge shall be collected at a rate of 50%.
2. The price is only applicable to this edition of the show.
3. The application shall only be handled after the payment has been received.
4. If you make payment on-site, only cash will be accepted.

3.5 WATER APPLICATION

Deadline: April 15, 2024

Item	Unit price (RMB/Period)	Number	Total Price	Note
Living Water	3300			
Company Name				
Booth No.				
Contact				

E-mail	
Mobile phone	
Fax	

Signature: _____

Please pay the fees to:

FIELD 57 SWIFT BIC: GDBKCN22XXX

BENEFICIARY BANK: CHINA GUANGFA BANK (广发银行北京分行东直门支行)

FIELD 59 ACCOUNT NO: 137111516010004923

BENEFICIARY NAME: Beijing ChuangShiDaRong Enterprise Planning Co., LTD
(北京创世大容企业策划有限公司)

ADDRESS: Beijing Chao Yang East Third Ring South Road No.96 building 6 room 509
(北京朝阳区东三环南路96号6号楼509室)

Contact: Anna

Tel: +86-10-53600688, 13910584243

E-mail: bjdarong@163.com

Notes

1. If the application for the furniture is made after the deadline **April 10**, an extra charge shall be collected at a rate of 30%. If the application is after **April 25** or on-site, an extra charge shall be collected at a rate of 50%.
2. The price is only applicable to this edition of the show.
3. The application shall only be handled after the payment has been received.
4. If you make payment on-site, only cash will be accepted.

3.6 APPLICATION ON OVER-TIME WORKING

Rate List on Construction Over-time Working

Time	Unit	Price (RMB)
Before 24:00	2hour/booth (<100sqm)	1, 000
After 24:00	2hour/booth (<100sqm)	2, 000

Note:

- 1, Exhibitor shall apply Over-time Working from 15:30-16:30 on the day of conducting Over-time Working at Customer's Service Center, South Entrance Hall. Application will not be handled after the time period.
- 2, Over-time Working Application can only be accepted once, except on the last day of Building-up.
- 3, On the last day of Building-up and on the day of Dismantling, working can be extended to 20:00 for free.
- 4, Application cannot be canceled after being confirmed.

Please pay the fees to:**FIELD 57 SWIFT BIC: GDBKCN22XXX****BENEFICIARY BANK: CHINA GUANGFA BANK (广发银行北京分行东直门支行)****FIELD 59 ACCOUNT NO: 137111516010004923****BENEFICIARY NAME: Beijing ChuangShiDaRong Enterprise Planning Co., LTD**
(北京创世大容企业策划有限公司)**ADDRESS: Beijing Chao Yang East Third Ring South Road No.96 building 6 room 509**
(北京朝阳区东三环南路96号6号楼509室)

Contact: Anna

Tel: +86-10-53600688, 13910584243

E-mail: bjdarong@163.com

3.7 APPLICATION ON TEL AND WEBSITE

Pls contact with Mr. Yu, Manager, Tel: +86-10-80468000 from Info Dept. of the Hall, after filling out the application form.

Name of the
show:

Customer's service file
no.:

The Info below shall be provided by the Exhibitor or the Organizing Committee:					
Co.'s name			Booth no.:	Hall	
Name of the applicant		Contact Tel		New Tel No. to be applied	

Date of application		Date of the show		From which date to which date				
Applicant shall only choose functions at <input type="checkbox"/> , and fill out the quantity. No need to fill others.								
Item	Code	Service Item	Unit price	Qty	Deposit	Fees (Ttl)	Deposit (Ttl)	Sub Ttl:
Tel Route:								
1	3101	<input type="checkbox"/> City Tel	800.00		0.00			
2	3102	<input type="checkbox"/> Domestic Long-distance Tel	800.00		500.00			
3	3103	<input type="checkbox"/> Int'l Long-distance Tel	1000.00		2,000.0			
Exclusive line for Internet (IP will be provided). We just provide Ethernet Interface. If you need local area network, pls bring HUB with you and arrange network line by yourself.								
1	3201	<input type="checkbox"/> 2M	8,000.00		0.00			
2	3202	<input type="checkbox"/> 4M	10,000.00		0.00			
3	3203	<input type="checkbox"/> 10M	18,000.00		0.00			
4	3204	<input type="checkbox"/> 20M	28,000.00		0.00			
5	3205	<input type="checkbox"/> 30M (2IP)	35,000.00		0.00			
6	3206	<input type="checkbox"/> 50M (2IP)	48,000.00		0.00			
7	3207	<input type="checkbox"/> 100M (2IP)	70,000.00		0.00			
8	3208	<input type="checkbox"/> 200M (2IP)	120,000.00		0.00			
9	3209	<input type="checkbox"/> 300M (4IP)	145,000.00		0.00			
10	3210	<input type="checkbox"/> 500M (4IP)	200,000.00		0.00			
11	3211	<input type="checkbox"/> 1000 M (4IP)	300,000.00		0.00			
Sub								

Ttl:								
ADSL (Dynamic IP)								
1	3301	□ 2M	6,000.00		0.00			
2	3302	□ 100M	40,000.00		0.00			
Sub Ttl:								

4. IPR

During exhibition period, the Organizing committee will set up IPR Consultation Office which will provide consultation service on-site.

Main Duties of IPR Consultation Office:

- 1, Provide consultation service on IPR relevant laws and rules for exhibitors;
- 2, Assist exhibitors to prepare various kinds of documents, such as Trade mark certificate, Patent certificate, Copy right registration certificate, etc, of the product which is infringed upon;
- 3, Offer rational proposals.

IPR Complaint Tel:

Local Hot Line: 12312

Non-local Hot Line: Area code + 12312

IPR Relevant Websites:

State Intellectual Property Office: <http://www.sipo.gov.cn/>

Intellectual Property Protection in China: <http://www.ipr.gov.cn/>

Beijing Intellectual Property: <http://www.bjipo.gov.cn/>

APPENDIX I. HORTIFLOREXPO 2024 SHIPPING

GUIDELINE

1. Airfreight and seafreight consignee/notify:

1) Direct arrival at Tianjin Xingang Port

Consignee: Beijing Sunshine International Freight Co.,Ltd

RM515,Logistics Service Center Tianzhu Comprehensive Bonded Zone

Shunyi District 101300 Beijing China. USCI: 911101136684423009

Tel: 86 10 58677629/30/50 ATTN: Yanghaiyan

Notify Party: Zhongheng Express (Beijing) International Logistics Co., Ltd.

USCI:91110105562054887C

Tel: 86-10 64430847/64430849

Attn:Ms.Xu dong yun

2) Direct arrival at Beijing Airport

MAWB Consignee: Just Right International Logistics CO.,Ltd

Room610,Building A,Hoya Aircity Center,NO.580, Shunping Road,

Shunyi District, Beijing, China 101399 USCI:

91110113596057365Y

Contact person: Fanghui Shen, Tel: 86 10 64572030

NotifyParty: Zhong Heng Express (Beijing) International Logistics Co., Ltd..

USCI: 91110105562054887C Attn: Ms Xu dongyun Tel: (86-10) 6443

0847/64430849

HAWB Consignee: Beijing Sunshine International Freight Co.,Ltd

RM515, Logistics Service Center Tianzhu Comprehensive Bonded
Zone Shunyi District 101300 Beijing China. USCI:
911101136684423009

Tel: 86 10 58677629/30/50 ATTN: Yanghaiyan

Notify Party: Zhong Heng Express (Beijing) International Logistics Co., Ltd..

USCI: 91110105562054887C Attn: Ms Xu dongyun Tel: (86-10) 6443
0847/64430849

2. Deadlines:

Airfreight to Beijing Airport: 10 days before move-in

Seafreight FCL to Xingang port: 20 days before move-in

Seafreight LCL to Xingang port: 25 days before move-in

Documents required: 7 days before shipment arrive in China

3. Our contact:

Jeff.zhang@zhonghengexp.com Mobile: +86 139 1150 9722

xudongyun@zhonghengexp.com Mobile: +86 133 1146 6533

Office Tel: +86 10 64430847

Yours Sinerecly.

Zhong Heng Express (Beijing) International Logistics Co., Ltd.

Appendix II. HORTIFLOREXPO 2024 Tariff

Inbound:

1. Basic Handling Charge from Airport/Seaport to fair booth via bonded warehouse:
Seafreight: RMB950.00/cbm (min. 5cbm; 20'min. 23cbm; 40'min.46cbm; 40'HC (min.50cbm)

Airfreight: RMB9.50/kgs (min.150kgs)
2. Basic Service Charge and Documentation fee: RMB550/exhibitor/consignment
3. Custom Clearance Fee:
Seafreight: RMB42.00/cbm (min.420/shipment/exhibitor)
Airfreight: RMB800.00/shipment/exhibitor
4. Quarantine Clearance Fee:
Seafreight: RMB42.00/cbm (min.420/shipment/exhibitor)
Airfreight: RMB800.00/shipment/exhibitor
5. Airport and seaport charge:
Airport THC: RMB2.90/kgs (min. RMB1400.00/shipment)

Seaport LCL THC: RMB280/cbm (Min.5cbm)

Seaport FCL THC: As per outlay + 5% prepaid charge.
6. Warehouse Storage and Warehouse handling: (there is no free charge period for storage)
Airfreight storage: RMB0.15/kgs/day (Min.150kgs)

Seafreight storage and empty storage: RMB10.00/cbm/day

Bonded warehouse handling: Airfreight RMB0.31/kgs/in/out; Seafreight RMB35.00/cbm/in/out
7. **Other charge:**
 - Outbound: same as inbound
 - Container detention and demurrage: as per outlay +5%
 - Return and pick up the empty container to seaport: RMB3500.00/container
 - Customs and quarantine inspection charge for special plants: to be advised
 - Customs clearance for Consumed, Abandoned, Sold shipment: to be advised
 - Customs import duties and taxes: to be advised
 - Heavy lift surcharge over 3000kgs for individual package: to be advised
 - Late arrival surcharge: 30% on basic handling charge.
 - Surcharge for Dangerous, refrigerated goods and high value goods: to be advised.
 - Insurance: We are highly recommended exhibitors or agents to arrange the insurance which cover all the transportation.

Note: Above rates quoted excluded any optional charges that hasn't specify, If any special service required from exhibitor not covered by this quotation, please notify Zhong Heng Express (Beijing) International Logistics Co., Ltd. In advance, quotation will be given upon request.